Work Plan – How we got there					
Time Frame	April 2005	April – June 2005	June – September 2005	September – December 2005	December 2005
Phase	**Work programme and process phase.**	**Analysis phase**	**Compilation and agreement phase**	**Action Planning phase**	**Adoption and submission phase**
Stakeholder involvement and activity	C&E Staff DOS CDB Special meeting of CDB which hosted a series of workshops, facilitated by staff from the C&E Department. Workshops examined the following areas:- ▪ Objectives of the review ▪ Approach and Methodology ▪ Responsible persons ▪ Schedule envisaged	C&E Staff DOS Lead Partners Steering Group of the CDB ▪ Each LP issued with template regarding a progress update on respective current actions. ▪ Completed templates as returned entered onto tracking system. ▪ C&E staff undertake a quantative and qualitative analysis of actions, qualative analysis to focus on highlighting multi-agency value added actions.	C&E Staff DOS Steering Group Consultant ▪ Grouping of agreed actions under common themes. ▪ Consultant to undertake a critical analysis of agreed actions. ▪ Presentation of analysis to Steering Group. ▪ Based on analysis agreement of Draft Action Plan	C&E Staff DOS CDB Steering Group Lead Partners (LP) Sub Structures of the Board (Consultative) ▪ Presentation of Draft Action Plan to Board. ▪ Board to agree Lead Partners for the draft action Plan ▪ Steering Group to undertake Lead Partner analysis. ▪ Plan and hold LP meetings ▪ Plan and undertake consultative meetings.	C&E Staff DOS Steering Group CDB ▪ Agreement on action plan by Steering Group ▪ Presentation of Action Plan to CDB ▪ Agreement by CDB of Action Plan ▪ Submission of Plan to DoEHLG ▪ Agreement on process for setting up workable and relevant Board sub structures.

	▪ Planned output.	▪ Steering group through a series of facilitated meeting will consider, evaluate and prioritise multiagency actions.		▪ Undertake relevant data research and incorporate into Action Plan. ▪ Based on LP and consultative meetings compile Final Draft Action Plan.	
Outcome	**Work programme**	**Series of Reports outlining considerations and agreements of Steering Group**	**Draft Action Plan 1**	**Final Draft Action Plan 2**	**Submission of Agreed 3 year Action Plan to DoEHLG and agreement on process for setting up sub-structures of the CDB.**