

# Kerry Community Awards 2011

## Guidelines



### Background:

The objective of the Scheme is to recognise the work of the community and voluntary sector that seeks to improve the Social, Economic, Cultural and Environmental quality of life in our local communities. In this recognition it is intended that the crucial role of the work of volunteerism in County Kerry be recognised. It is intended that these awards will acknowledge existing contributions and encourage more people to become involved in making County Kerry a better place to live.

### How do you enter this Awards Scheme?

Information will be published weekly in "The Kerryman" newspaper regarding the Awards Scheme from November to March. Different categories will be featured on a monthly basis. Categories and closing dates are given as follows.

Main Categories		
Physical & Recreational Activity	Closing date:	14 <sup>th</sup> January 2011
Community Arts, Heritage & Culture	Closing date:	14 <sup>th</sup> January 2011
Community Enterprise & Innovation	Closing date:	4 <sup>th</sup> February 2011
Groups with Particular Needs	Closing date:	4 <sup>th</sup> February 2011
Pride of Place	Closing date:	4 <sup>th</sup> February 2011
Special Awards		
Community Communications	Closing date:	4 <sup>th</sup> March 2011
Environment	Closing date:	4 <sup>th</sup> March 2011
Youth	Closing date:	4 <sup>th</sup> March 2011

In addition there is a special award for **Groups from Gaeltacht Areas**.

**Application to the Awards Scheme must be made on the official Application Form. Please submit three copies in addition to the original Application Form.** Applications *must* be submitted by the closing dates outlined above. The number of Awards will be limited. Finalists from each category will be featured in The Kerryman each month. These projects will then go forward to the final selection in April 2011 where Category Award winners, runners up and the overall Award will be presented. Constitutions, Articles of Association and photographs are welcomed but not necessary.

***NB: Applications and supplementary materials will not be returned.***

Both small and large projects will be given equal consideration. Projects will be judged on impact.

Kerry/ Community Awards Application Forms are available from:

- Kerry County Community & Voluntary Forum
- The Kerryman Offices, Tralee & Killarney
- Local Development Offices
- Kerry County Council Branch Libraries and Area Offices
- Your Credit Union Office in County Kerry
- Online at [www.kerrycoco.ie](http://www.kerrycoco.ie)

## Kerry Community Awards - Rules and Conditions:

1. Eligible groups must be independent and not for profit, involved in activities of a public nature, which benefit a community from a particular geographic area or a community based on common interest.
2. **Groups/organisations entering the Awards Scheme must be registered members of the Kerry County Community & Voluntary Forum's Register of Community & Voluntary Groups.**
3. This Award Scheme is confined to community and voluntary groups/organisations not individuals.
4. These groups/organisations must have been in existence for at least one year. Successful groups/organisations must be in existence at the time of the grant of the Award.
5. The Awards Scheme is confined to community and voluntary organisations/groups operating within the administrative area of County Kerry.
6. The Award Scheme relates to projects or services in a local area already completed or in progress **not** for intended future plans of the group/organisation.
7. Information submitted by a group/organisation must relate to the specific project submitted. (e.g. financial details or budget for that project)
8. Applicants must show that the methods engaged in to move their work-plans forward are based on local consultation in response to an identified need.
9. Groups/Organisations should display best practice in the achievement of their objectives.
10. Applicants must choose the most appropriate category to enter as **each project can only be entered into one category.** If groups are involved in a number of projects it is possible to enter other projects under the appropriate category.
11. In the instance of a category receiving only one entry, that entry shall be adjudicated on its own merit. If it merits 80% or above, it shall be awarded top prize. 79% or lower will merit a prize while a mark of 40% or lower will not qualify.
12. Finalists must be prepared to allow the adjudication panel to meet with the group/organisation regarding the project/service.
13. Assessment of applications by the adjudication panel will be on the basis of details and information provided on the Application Form and other details that the applicant chooses to submit. The adjudication panel may at their discretion take steps they deem necessary to verify or otherwise confirm details or information contained on the application form.
14. Only applications submitted on an official application form will be accepted.
15. The decision of the adjudication panel will be final. The organisers will not enter into any correspondence or discussion regarding the result. The organisers will not be responsible for any expenses incurred by an entrant to the scheme.
16. Entries must be submitted to the address below on/before the dates which will be advertised for each category in "The Kerryman".
17. If you have further queries please contact one of the following:  
Ms. Siobhán Griffin, Kerry County Community & Voluntary Forum Ph. 066 7183680  
Ms. Máiréad Downey, Kerry County Council, Ph. 066 7183680

**Completed entries should be returned to:**

**Kerry Community Awards  
Kerry County Community & Voluntary Forum  
Kerry County Council,  
Áras an Chontae,  
Tralee, Co. Kerry**